FURTHER DETAILS REGARDING MAIN TOPICS OF PROGRAMME No. 09/2017(Item No.1)

HIGH SHOOL ASSISTANT
(NATURAL SCIENCE)

EDUCATION DEPARTMENT

(CATEGORY No. 012/14)

NATURAL SCIENCE

PART A

Module I : Renaissance and freedom movement
Module II: General Knowledge and current affairs
Module III: Methodology of teaching the subject

♦ History/conceptual development. Need and Significance, Meaning Nature and
Scope of the Subject.
♦ Correlation with other subjects and life situations.
♦Aims, Objectives, and Values of Teaching - Taxonomy of Educational Objectives - Old
and revised
♦ Pedagogic analysis- Need, Significance and Principles.
♦ Planning of instruction at Secondary level- Need and importance. Psychological bases
of Teaching the subject - Implications of Piaget, Bruner, Gagne, Vygotsky, Ausubel and
Gardener - Individual difference, Motivation, Maxims of teaching.
♦ Methods and Strategies of teaching the subject- Models of Teaching, Techniques of
individualising instruction.
♦ Curriculum - Definition, Principles, Modern trends and organizational approaches,
Curriculum reforms - NCF/KCF.

♦ Instructional resources- Laboratory, Library, Club, Museum- Visual and Audio-Visual
aids - Community based resources - e-resources - Text book, Work book and Hand book.
♦ Assessment; Evaluation- Concepts, Purpose, Types, Principles, Modern techniques -
CCE and Grading- Tools and techniques - Qualities of a good test - Types of test items-
Evaluation of projects, Seminars and Assignments - Achievement test, Diagnostic test –
Construction, Characteristics, interpretation and remediation.
♦ Teacher - Qualities and Competencies - different roles - Personal Qualities - Essential
teaching skills - Microteaching - Action research.

PART B(TAMIL MEDIUM)

MODULE - I

ANIMAL DIVERSITY

I Whittaker's five Kingdom Classification:

Kingdom Protista - Salient features

Parasitic Protozoans

e.g. Entamoeba histolytica, } Morphology, Life history, Pathogenicity
Trypanosoma gambiense, } Prophylactic measures
Plasmodium vivax }

Kingdom Animalia

Levels of organization - Cellular, Tissue, Organ, Coelom, Symmetry

Phylum Non-Chordata :

Phylum Coelenterata

General characters

Classes: (1) Hydrozoa e.g. Obelia
(2) Scyphozoa e.g. Aurelia
(3) Anthozoa e.g. Sea anemone

Polymorphism in Coelenterata

Phylum Platyhelminthes:-

General characters

Classes (1) Turbellaria e.g. Planaria

(2) Trematoda e.g. Fasciola

(3) Cestoda e.g. Taenia solium

Phylum Nematoda :

General characters

e.g. Ascaris, Ancylostoma, Enterobius, Wuchereria

Phylum Annelida

General characters

Classes (1) Polychaeta e.g. Arenicola

(2) Oligochaeta e.g. Nereis

(3) Hirudinea e.g. Hirudinaria

Vermiculture (brief account)

Phylum Arthropoda

General characters

Classes (1) Crustacea e.g. Penaeus

(2) Insecta e.g. Honey bee

(3) Merostomata e.g. Limulus

(4) Myriapoda e.g. Centepede

Phylum Onychophora

Peripatus – Affinities, Distribution

Social Organization : Honey bee (mention caste system)

Economic Importance : Sericulture.

Phylum Mollusca

General characters

Classes (1) Amphineura e.g. Chiton

(2) Bivalvia e.g. Perna

(3) Scaphopoda e.g. Dentalium

(4) Gastropoda e.g. Pila

(5) Cephalopoda e.g. Sepia

Economic Importance : Pearl culture

Classes: (1) Asteroidea e.g. Asterias

(2) Ophiuroidea e.g. Ophiothrix

(3) Echinoidea e.g. Echinus

(4) Holothuroidea e.g. Sea cucumber

(5) Crinoidea eg. Sea lily (Antedon)

II PHYLUM CHORDATA

General characters

Sub phyla (1) Urochordata : e.g. Ascidia

(2) Cephalochordata e.g. Amphioxus

(3) Vertebrata . General characters.

Divisions (1) Agnatha – General character e.g. Petromyzon

(2) Gnathostomata - General characters.

Superclass :

(1) Pisces . General characters, Classification

Class (1) **Chondrichthyes** e.g. Scoliodon

Class (2) **Osteichthyes** e.g. Sardinella

(2) Tetrapoda Salient features/ General characters.

Classes : (1) Amphibia : General characters

Orders (1) Urodela : e.g. Ambystoma
(2) Aneura : e.g. Hyla, Bufo
(3) Apoda : e.g. Ichthyophis

(2) Reptilia : General characters,
Common examples: Calotes

Identification of venomous and non-venomous snakes.

(3) Aves : General Characters

Common examples: Emu, Pavo

Migration of Birds

(4) Mammalia : General characters

Common examples: Rattus

Dentition in Mammals.

MODULE- II

I. PHYSIOLOGY, BIOCHEMISTRY & DEVELOPMENTAL BIOLOGY

1) Physiology :

- **Nutrition :**

Types, Balanced diet, Nutritional disorders – Vitamin deficiency diseases, life style diseases, role of fibres, nervous & neuronal control of digestion.

- **Circulation :**

Blood and its composition, blood group, blood clotting mechanisms, anticoagulants, heart beat, pacemaker and conducting system of heart, blood pressure, pulse, common cardiovascular diseases – ECG, angiogram, angioplasty.

- **Respiration :**

Gas exchange, respiratory pigments, Haemoglobin, Transport of respiratory gases – Regulation of respiration - Respiratory disturbances – Apnoea, dyspnoea, hypoxia, hyper and hypo capnia, asphyxia, CO poisoning, asthma

- **Excretion :**

Nephron – Structure, Urine formation, role of kidney in osmoregulation, composition of urine, abnormal constituents of urine, renal disorders – nephritis, haematuria, renal calculi, acidosis and alkalosis, Dialysis.

- **Muscle Physiology :**

Types of muscles, Ultrastructure of striated muscle fibre, Muscle proteins, Muscle twitch, All or none law, Rigor mortis, Physiological and biochemical changes in muscle contraction.

- **Nerve Physiology :**

Structure of neuron, types; Synapse – types, nerve impulse propagation, Synaptic transmission, Reflex action, Neurotransmitters, EEG. Nerve disorders – epilepsy, Parkinson's diseases, Alzheimer's.

- **Endocrinology :**

Endocrine glands in man, hormones and disorders, mechanism of hormonal activity.

2 Biochemistry:

Biomolecules – Carbohydrates, Proteins, lipids and nucleic acids – structure and classification with examples.

- **Metabolism :**

Carbohydrate– glycogenesis, glycogenolysis, glycolysis, Kreb's cycle Electron Transport Chain.

- **Lipid:**

Beta Oxidation – Protein – deamination, transamination, Urea formation -

- **Enzymes:**

Mechanism of enzyme action, factors affecting enzyme action, Isoenzyme, Coenzyme, enzyme inhibition and activation.

3. Developmental Biology

Theories :

Preformation, Epigenesis, Recapitulation and Germplasm.

- Spermatogenesis, Oogenesis, Typical egg and Sperm.
- Types of eggs.

Fertilization :

Agglutination, Amphimixis, Physiological and biochemical changes during and after fertilization, Parthenogenesis, Artificial Parthenogenesis – Arrhenotoky, Thelytoky, Obligatory and facultative; Significance of fertilization and Partheogenesis.

Cleavage :

Types, Morula, blastula (different types), fate maps. Gastrula – Morphogenetic movements – concept of germ layers.

Cell differentiation :

Unipotency, Pleuri and totipotency, Gene action – Homeotic genes, Hox genes.

Development:

- Man – Implantation, Pregnancy, Placentation – Different types, function.

Teratology:

Definition, Causes of infection, drug and chemicals, metabolic imbalance, ionizing radiation, malnutrition, auto immunization.

Experimental Embryology:

Spemann's constrtiction experiment, Organizer and embryonic Induction, IVF and embryo transfer in man, cloning experiment in animals – Prenatal diagnosis – Amniocentesis, Chorionic villus sampling, ultrasound scanning, stem cells – embryonic and adult – Stem cell therapy.

MODULE-III

CELL AND MOLECULAR BIOLOGY, GENETICS, BIOTECHNOLOGY AND BIOINFORMATICS

CELL BIOLOGY :

Development and Scope, Cell theory and its Modern version.

Types of Cells:	Prokaryotic and Eukaryotic. Ultra structure and functions of Plasma membrane, Plasma membrane model – fluid mosaic, Functions, Membrane transport, Cell communication - Modifications of Plasma membrane.

Cell organelles :

Nucleus -	Structure, Interphase, nuclear envelope – functions.
Nucleolus -	Structure, nucleolar organizer and functions.
Mitochondria -	Structure and function, Oxidative phosphorylation.
Endoplasmic reticulum	- Structure and function , types.
Lysosomes	- Morphology, Polymorphism and functions.
Ribosomes	- Different types – sub units, functions.

Centrioles and basal bodies – Structure and function.

Microbodies – Peroxisomes, glyoxisomes, funcions.

Cell division

MOLECULAR BIOLOGY :

Gene expression : Central dogma in Molecular Biology, One gene – one enzyme, one gene – one polypeptide hypotheses.

Genetic code - Wobble hypothesis.

Contributions of Khorana, Nirenberg and associates, RNA polymerase, chaperones, protein synthesis.

Gene regulation: Operon concept – Lac and Trp operon.

Bacterial Recombination : - Transformation, Conjugation and Transduction.

GENETICS AND BIOTECHNOLOGY :

Human Genetics: Karyotyping, pedigree analysis, chromosomal anomalies in man

a) Autosomal (e.g. Down syndrome, Edwards syndrome)

b) Allosomal (e.g. Turners and Klinefelters syndrome)

Biochemical genetics:

Disorders Phenylketonuria, alkaptonuria, albinism, tyrosinosis.

Biotechnology: -

Scope of Biotechnology, Recombinant DNA Technology, Techniques in gene cloning, restriction endonucleases, ligases, major steps in cutting and joining of DNA, Probes, linkers.

Blotting Techniques

Southern, Northern and Western, DNA finger printing.

Genomic library

cDNA library, PCR, DNA sequencing

Human Genome Project

Hybridoma and monoclonal antibodies, transgenic organisms.

Practical applications

Medicine, agriculture, industry, pollution control, forensic & judiciary.

Potential hazards of Biotechnology.

IMMUNOLOGY AND MICROBIOLOGY

Immunology:

Immunity : Definition, Types.

Immune System :

Primary and Secondary.

Immunogens:

Antigens – Definition, types.
Antigen – antibody reactions.

Immune responses :

Allergy – Classification.
AIDS, Autoimmunity, Vaccines.

MICROBIOLOGY:

Survey of microbes – Viruses – Prions, Viroids, Bacteria, Protozoa.

- Applied microbiology in various fields.
  Microbial diseases in man.

MODULE-IV

ECOLOGY, ETHOLOGY, EVOLUTION AND ZOOGEOGRAPHY

ECOLOGY

Population ecology :- Properties of Population, emigration, immigration and migration, population fluctuation.

Community ecology :- Definition, Species diversity.

Wildlife conservation and Management

Threatened Species, Red data book, IUCN, WWF, CITES, Green Peace, Biosphere reserve, National Park, Sanctuaries, forests in India, importance of mangroves, hotspots.
Ecosystem – Conservation and management.

Ethology

Motivation, Learning – types, socio biology, pheromones, human pheromone.

Evolution

- Geological time scale, fossils, fossil dating and significance of fossils.
- Genetic drift, genetic equilibrium, Hardy-Weinberg law, punctuated equilibrium.
- Speciation – Sympatric and allopatric; adaptive radiation.

Zoogeography

Animal distribution – Different types, factors affecting distribution.
Zoogeographical realms – Brief account of each realm
Biogeographical classification of India – Eastern and Western Ghats.

MICROBIOLOGY

Bacteria: Ultra structure, reproduction, genetic recombination, economic importances (Industrial uses, food preservation and spoilage, biopesticides, biofertilizers, sewage treatment, nitrogen fixation and symbiosis), staining techniques

Viruses: structure and reproduction – RNA and DNA viruses, bacteriophages, TMV and HIV

MYCOLOGY AND LICHENOLOGY

Fungi: General characteristics, reproduction and life cycle, heterothallism and parasexuality

Distinguishing characters of different classes of fungi representing the following genera: Mastigomycotina (Pythium), Zygomycotina (Rhizopus), Ascomycotina (yeast), Basidiomycotina (Agaricus) and Deuteromycotina (Cercospora)

Economic importances of fungi: industrial, medicinal, food and agriculture (Biofertilizers and Biocontrols)

Lichens: Economic and ecological importances, habit of crustose, foliose and fruticose lichens – homomerous and heteromerous

General account and economic importance, structure, reproduction and lifecycle of Usnea.

PLANT PATHOLOGY

Principles of plant pathology – biotic and abiotic causes of plant diseases

Classification of plant diseases on the basis of causative organisms and symptoms:

Transmission and spread of diseases – quarantine regulations – disease control measures

Study of the following diseases – causal agent, symptoms, etiology and control measures : Tapioca mosaic disease, Citrus canker, Blast of paddy

BRYOLOGY

Structure, reproduction and life cycle of the following types: Hepaticopsida (Riccia), Anthoceratopsida (Anthoceros), Bryopsida (Fuaria)

Economical importances of bryophytes

PTERIDOLOGY

Structure, reproduction, life cycle and affinities of following types: Psilotum (Psilopsida), Selaginella (Lycopsida), Equisetum (Sphenopsida) and Marsilea (Pteropsida)

Heterospory and seed habit

Affinities of pteridophytes with bryophytes and gymnosperms

Economic importances of pteridophytes - Biofertilizer

GYMNOSPERMS

General characters, structure (external and internal), reproduction and life cycle of following

gymnosperms – Cycas, Pinus, Gnetum

Origin and evolution of gymnosperms and their affinities with pteridophytes and angiosperms

Economic importances of gymnosperms

PALAEOBOTANY

Objectives of palaeobotany, geological time scale, methods of fossilization, fossil pteridophyte (Rhynia)

MORPHOLOGY

Description of various types of leaves, stem, inflorescence (racemose, cymose and mixed type), fruit (simple, multiple and aggregate) placentations (axile, marginal, free-central)

Seeds and seed dispersal

SYSTEMATICS

Objectives and importances of systematic

Systems of classification: Artificial (Linnaeus), Natural (Benthem and Hooker), and Phylogenetic (Engler and Prantl)

Detailed study of Benthem and Hooker Classification

Principles and rules of plant nomenclature, ICBN

Taxonomic structure – hierarchial concept (Type, species, genus, family)

Recent trends in taxonomy: cytotaxonomy, chemotaxonomy, numerical taxonomy, molecular taxonomy

Taxonomic information resources: herbaria, botanical gardens, BSI, taxonomic literature: floras, manuals and monographs

Study the following families: Annonaceae, Malvaceae, Rutaceae, Leguminosae, Cucurbitaceae, Rubiaceae, Asteraceae, Apocynaceae, Solanaceae, Acanthaceae, Lamiaceae, Euphorbiaceae, Liliaceae, Orchidaceae, Poaceae

ECONOMIC BOTANY

Botanical name, family, morphology of useful part of the following:

Cereals: Wheat, ragi

Pulses: Black gram, Bengal gram

Sugar: Sugar cane

Spices: Cardamom, black pepper, nutmeg

Tubers: Tapioca

Fibre: Coir, cotton, jute

Latex: Rubber

Beverages: Coffee

Medicinal: Adhatoda, Catheranthus, Rauvolfia, Phyllanthus, Neem

ANATOMY

Typical structure of a plant cell

Non-living inclusions of plant cells – cystolith, raphides, aleuron grains, starch grains

Tissues: Meristematic, permanent and complex tissues

Roots and shoot apex organization

Primary and secondary structure of root, stem (monocot and dicot)

Anatomy of monocot and dicot leaf

Stomata – structure – dicot and monocot

Nodal anatomy

Structure of secondary wood – phellem, phellogen and phelloderm, lenticels and annual rings

Anomalous secondary growth – Boerhaavia, Bignonia and Dracaena

EMBRYOLOGY

Microsporogenesis: Development of microsporangia, and male gametophyte

Megasporogenesis: Development of megasporangia and female gametophyte

Types of ovules: orthotropous, anatropous, campilotropous

Fertilization and endosperm formation

Endosperm formation: nuclear, cellular and helobial

Embryo – dicot and monocot embryo, polyembryony, apomixes, apospory and parthenocarpy

CROP IMPROVEMENT

Objectives of plant breeding

Breeding techniques and achievements

Introduction and acclimatization

Selection - pure line selection, mass selection and clonal selection

Hybridization

Heterosis and inbreeding depression

Polyploidy breeding

Mutation breeding

Plant Propagation methods: Cutting, Budding, Grafting and Layering

PLANT PHYSIOLOGY

Water in relation to plants: Water potential, diffusion, osmosis, DPD, turgor pressure, osmotic pressure, exosmosis, endosmosis, plasmolysis

Transpiration: Mechanism of guard cell movement, role of K ions, anti-transpirants

Mechanisms of water absorption, passive and active

Translocation of water: transpiration pull

Water stress and physiological consequences

Mineral nutrition – essential and non-essential elements and their role in growth and development

Mechanism of mineral absorption- active, passive and fecilitated

Photosynthesis: chloroplast as photosynthetic apparatus, light phase, cyclic and non-cyclic photophosphorylation, dark reaction, C3, C4 and CAM path ways, photorespiration

Translocation of photosynthates: phloem transport, phloem loading and un-loading

Growth and Development : Concept of hormone and growth regulators on plant, hormones and their action: auxins, GA, cytokinines, ABA, ethylene

Photoperiodism, and vernalization

Photomorphogenesis, phototropism, gavitropism,

Nyctinastic, Seismonastic movement

METABOLISM AND BIOCHEMISTRY

Biological nitrogen fixation, symbiotic nitrogen fixation, biochemistry of nitrogen fixation and genetics of nitrogen fixation

Biosynthesis of amino acids, reductive amination and transammination, GS/GOGAT pathways

Oxidation of fatty acids, alpha and beta oxidation of fatty acids, cellular respiration of proteins

CELL BIOLOGY

Chromosomes, morphology, telomere, satellite, primary and secondary constrictions, nuclear organizer, chromosome banding, heterochromatic and euchromatic, nucleosomes, polytene and lampbrush chromosomes, chromosomal aberrations – deletion, duplication, inversion and translocation

Numerical aberrations: anueploidy and euploidy

Cell cycle: mitosis and meiosis, significances of meiosis

GENTICS AND MOLECULAR BIOLOGY

Mendel’s experiments, symbols, terminology, Mendalian laws, Monohybrid cross, Dihybrid cross, backcross, Test cross, Modified Mendelian ratios inter actions of genes, epistasis, Complementary genes, Inhibitary genes, quantitative inheritance

Multiple alleles- Self sterility in nicotiana

Linkage and crossing over- 2 point and 3 point crosses, Linkage maps, Interference and co-incidence

Sex determination and Sex linked inheritance

XX-XY type, XX- XO type, Sex determination plants, criss cross inheritance, Sex limited and sex influenced traits

Extra nuclear inheritance plastid inheritance in mirabilis, coiling of shells in snails

Mutation- Types, Mutagens, Physical and Chemical, Molecular basis of Mutations, transitions, transversion, frameshift

Nucleic acids- DNA, RNA – Evidence of DNA as genetic material DNA structure Watson and Cricks model, types of DNA, A,B,Z, RNA structure types (mRNA, tRNA, rRNA)

DNA replication, enzymology of DNA replication, semi conservative mode, Meselon and Stahls experiments, molecular mechanism of replication

Gene Expression- Genetic Code, transcription in Prokaryote and Eykaryote

Post transcriptional modifications, translation, teminism

EVOLUTION

Molecules and origin of lives, evolution of Prokaryotic and Eukaryotic cells, Mitochondrial and endosymbiotic theory, Chloroplast and endosymbiotic theory.

Theories on origin and evolution of species, Lamarkism, Darwinism, Weismann, Devries, Neo Darwinism

ENVIRONMENTAL BIOLOGY

Ecosystem

Intorduction- Basic principles and concepts of ecology and environment – Interdisciplinary approach- Scope and relevance ot society and human environment. Need for public awareness- Ecosystem- Definition, ecosystems- concept of an ecosystem – structure and function of an ecosystem. A) Abiotic factors: Climate shapes the character of ecosystem- Edaphic factors- B) Biotic factors-, food chain Food web and ecological pyramids. Biogeochemical cycle: Gaseous-Carbon, Oxygen & Nitrogen. Hydrological- Water-Ecological succession- definition, types, causes of succession, process of succession. Hydrosere and Lithosere. Ecological groups of plants: Hydrophytes, Xerophytes, Halophytes, Epiphytes and Parasites (brief account only)

Natural resources

Renewable and non-renewable resources. Natural resources and associated problem. Forest resources- deforestation, aforestation, - conservation- protection forestry-chipko movement- production- commercial forestry-social forestry, Agroforestry- timber extraction, mining, dams and their effects on forest, and tribal people-mineral resources- Environmental effects of extracting and using mineral resources- Water resources-use and overuse of surface water and ground water-floods, droughts- Food resources –World food problems- Energy resources.

Social issues and the environment

Environmental pollution a) Definition, causes-effects and control measures. Types of pollution- Soil, Air, Water, Solid wastes-management- radioactive, noise & thermal pollution. Role of an individual in prevention of pollution. Pollution case studies. Role of pollution control board- Urban problems related to energy. Water conservation- Rain water harvesting and water shed management. Resettlement and rehabilitation of people- its problems and concerns. Environmental ethics: issues and possible solutions- Climate change and Global warming, acid rain, ozone layer depletion, nuclear accidents- Wasteland reclamation, Issues involved in enforcement of environmental legislation- Public awareness- Human population and environment- Population growth, variation among nations. Population explosion- Family welfare program. Environment and human health: Human rights- The Ecological crisis- industrialization- the human transformation of the earth- human activity is placing the biosphere under increasing stress growth of the world economy- urbanization- the vulnerable planet. World Earth summits and protocols- Rio, Kyoto. Johannesberg. The failure of ecological reforms-

Biodiversity and Conservation

Biodiversity-Concepts of biodiversity- Types of biodiversity- biodiversity in India. India as mega diversity nation- hotsposts of biodiversity, threats to biodiversity- Conservation of biodiversity- The

conservation strategies are multidimensional- National parks, wildlife sanctuaries.

TISSUE CULTURE AND BIOTECHNOLGY

Plant Tissue culture

Plant Tissue Culture- History, Principle – Totipotency, differentiation, dedifferentiation, redifferentiation. Tissue culture laboratory, Media- MS medium composition, Preparation, Sterilization techniques, Ex-plant selection, sterilization and Inoculation. Types of culture- Meristem culture, Organ culture; Sterilization and Inoculation.

Recombinant DNA and Molecular cloning-

Cloning vectors – Plasmids-Bacteriophages PBR322, PUC, phage. Artificail chromosome vectors-BAC, YAC, Shuttle vectors. Consruction of recombinant DNA methods.

Gene transfer technique- Vector method. Agrobacterium mediated gene transfer- Ti and Ri Plasmids; Direct DNA uptake- Electroporation – shot gun method-microinjection, lipofection.. Herbicide Resistance- drought resistance- enrichment of storage protein , Improvement of the nutritional quality of seeds.

Biotechnology and Bio ethics- Gene therapy

GMOs food safety, environmental and Biosafety issues, Concerns, Role of multi national companies in biotechnology- Agribusiness- Golden Rice, Terminator Genes. Economical and Legal issue. Bio Ethics-Patenting

Bioinformatics

Bioinformatics- Introduction, scope and fields of application.

Major databases in Bioinformatics:

Nucleotide sequence databases-EMBL, DDBJ, Genbank; Protein sequence databases swiss Prot, PIR,

Database Search Engines- Entrez at NCBI of USA, SRS at EBI of England. Sequence Similarity Search:

Pair wise sequence alignment- BLAST, FASTA; Multiple sequence alignment-CLUSTALW, CLUSTAL X

Homology modeling of protein, structure prediction- Protein Data Bank. Similarity search.

Microarrays, Proteomics, Genomics and Application of bioinformatics.

Microtechnique- Principles of Microscopy, micrometry, Killing and fixing, Dehydration, Embedding, Staining, Clearing, Mounting media, wholemount, maceration.

Biostatistics- Measures of Central tendency- Arithmetic Mean, Median, Mode; Measures of Dispersion- Range, Standard Deviation, Standard Error; Correlation and Regression, Analysis of variance ANOVA; Application of Biostatistics.

Design of Experiment- Data collection, representation and interpretation, observation direct and indirect observations, controlled and uncontrolled observations, Human and machine observations.

NOTE: - It may be noted that apart from the topics detailed above, questions from other topics prescribed for the educational qualification of the post may also appear in the question paper. There is no undertaking that all the topics above may be covered in the question paper.

FURTHER DETAILS REGARDING MAIN TOPICS OF PROGRAMME No. 09/2017(Item No.4&5)

JUNIOR SYSTEMS OFFICER

KERALA CO-OPERATIVE MILK MARKETING FEDERATION LIMITED

PART I- GENERAL CATEGORY

PART II-SOCIETY CATEGORY

(CATEGORY No. 084/16, 085/16)

PART I-

General Knowledge, Current Affairs & Renaissance in Kerala

Salient Features of Indian Constitution

Salient features of the Constitution - Preamble- Its significance and its place in the interpretation of the Constitution.
Fundamental Rights - Directive Principles of State Policy - Relation between Fundamental Rights and Directive Principles - Fundamental Duties.
Executive - Legislature - Judiciary - Both at Union and State Level. - Other Constitutional Authorities.
Centre-State Relations - Legislative - Administrative and Financial.
Services under the Union and the States.
Emergency Provisions.
Amendment Provisions of the Constitution.

Social Welfare Legislations and Programmes

Social Service Legislations like Right to Information Act, Prevention of atrocities against Women & Children, Food Security Act, Environmental Acts etc. and Social Welfare Programmes like Employment Guarantee Programme, Organ and Blood Donation etc.

RENAISSANCE IN KERALA

Towards A New Society

Introduction to English education - various missionary organisations and their functioning- founding of educational institutions, factories.printing press etc.

Efforts To Reform The Society

(A) Socio-Religious reform Movements

SNDP Yogam, Nair Service Society, Yogakshema Sabha, Sadhu Jana Paripalana Sangham, Vaala Samudaya Parishkarani Sabha, Samathwa Samajam, Islam Dharma Paripalana Sangham, Prathyaksha Raksha Daiva Sabha, Sahodara Prasthanam etc.

(B) Struggles and Social Revolts

Upper cloth revolts.Channar agitation, Vaikom Sathyagraha, Guruvayoor Sathyagraha, Paliyam Sathyagraha. Kuttamkulam Sathyagraha, Temple Entry Proclamation, Temple Entry Act .Malyalee Memorial, Ezhava Memorial etc.
Malabar riots, Civil Disobedience Movement, Abstention movement etc.

Role Of Press In Renaissance

Malayalee, Swadeshabhimani, Vivekodayam, Mithavadi, Swaraj, Malayala Manorama, Bhashaposhini, Mathnubhoomi, Kerala Kaumudi, Samadarsi, Kesari, AI-Ameen, Prabhatham, Yukthivadi, etc

Awakening Through Literature

Novel, Drama, Poetry, *Purogamana Sahithya Prasthanam*, *Nataka Prashtanam*, Library movement etc

Women And Social Change

Parvathi Nenmenimangalam, Arya Pallam, A V Kuttimalu Amma, Lalitha Prabhu.Akkamma Cheriyan, Anna Chandi, Lalithambika Antharjanam and others

Leaders Of Renaissance

Thycaud Ayya Vaikundar, Sree Narayana Guru, Ayyan Kali.Chattampi Swamikal, Brahmananda Sivayogi, Vagbhadananda, Poikayil Yohannan(Kumara Guru) Dr Palpu, Palakkunnath Abraham Malpan, Mampuram Thangal, Sahodaran Ayyappan, Pandit K P Karuppan, Pampadi John Joseph, Mannathu Padmanabhan, V T Bhattathirippad, Vakkom Abdul Khadar Maulavi, Makthi Thangal, Blessed Elias Kuriakose Chaavra, Barrister G P Pillai, TK Madhavan, Moorkoth Kumaran, C. Krishnan, K P Kesava Menon, Dr.Ayyathan Gopalan, C V Kunjuraman, Kuroor Neelakantan Namboothiripad, Velukkutty Arayan, K P Vellon, P K Chathan Master, K Kelappan, P. Krishna Pillai, A K Gopalan, T R Krishnaswami Iyer, C Kesavan. Swami Ananda Theerthan , M C Joseph, Kuttippuzha Krishnapillai and others

Literary Figures

Kodungallur Kunhikkuttan Thampuran, KeralaVarma Valiyakoyi Thampuran, Kandathil Varghese Mappila. Kumaran Asan, Vallathol Narayana Menon, Ulloor S Parameswara Iyer, G Sankara Kurup, Changampuzha Krishna Pillai, Chandu Menon, Vaikom Muhammad Basheer. Kesav Dev, Thakazhi Sivasankara Pillai, Ponkunnam Varky, S K Pottakkad and others

PART II

MODULE – I BASICS OF COMPUTER SYSTEMS

Characteristics of Computers – History of Computers – Evolution of Computers – Capabilities and Limitations – Generations of Computers – Micro, Mini, Mainframe, Super Computers – Desktops, Laptops, PDA etc.
Components of Computer System – hardware, software – Hardware Block diagram – Hardware Components – Input, Output, Memory, ALU, control Unit – Processing Unit, Microprocessor – history and types

Input devices – Keyboard, Mechanical and Optical mouse, Joystick, Scanners, Digital Camera, MICR, OCR, OMR, Light Pen, Touch Screen, Trackball, Bar Code Reader, Smart Card Reader etc.

Memory elements – Primary memory, Secondary memory – RAM, ROM, Random Access & Sequential Access – Read only Memory & Read-Write Memory – ROM, PROM, EPRO, EEPROM, SRAM, DRAM, RAM, DDR etc – Unit of Memory – Bit, Byte, KB, MB, GB, TB etc.

Cache Memory – L1, L2, L3 Cache.

Secondary Storage – Magnetic & Optical – Floppy disk, Hard Disk – Magnetic Tape, Compact Disk (CD, CDROM, CDR, CDRW), DVD, Thumb Drive, SD Cards (Micro, Mini, HDSD) (characteristics and capacity)

Output Devices – Printers – Monitors – Characteristics and types of monitor – CRT, LCD, LED – Size, Resolution, dot pitch, frame rate – Video Standard – VGA, SVGA, XGA etc. LCD Projectors, Printers – Impact & Non impact Printers – Dot Matrix printer, Inkjet printer, Laser Printer, Thermal printer, Daisy wheel, Plotter – Hard Copy & Soft Copy – Audio Output – Sound Card and Speakers.

MODULE – II SOFTWARE COMPONENTS

System software & Application Software – Machine language, Assembly Language, High level language – Instruction, Program – Translators, Editors, compilers & Interpreters, Linker, Loader Number System – Number System of computers – Binary, Octal, Hexadecimal, their conversion.

Coding System – ASCII & EBCDIC.

Operating System – Proprietary, Open source, Free Software

Information Technology – Data & Information – Data Base Management Software. Information Communication Technology – e-commerce, e-banking, e-business, e-governance, Office Automation, Online trading and Net-Banking

MODULE – III OPERATING SYSTEMS

Need for OS, - Functions and Types such as Batch, Single, Multiprogramming, Multiprocessing etc. Booting, Disk Operating System – MSDOS, Windows Operating System – Linux Operating System MSDOS – commands – Drive change, directory change, file copy, file rename, file delete, directory creation, renaming, deletion, wild cards * and ?, Scandisk, type command, Format command Windows XP/2000/Vista/7 – Desktop, Task bar, start menu, My Computer, Windows Explorer, Recycle Bin, Accessories – Creating, copying, Deleting, renaming folders, files – notepad, word pad, Control panel operations – Managing windows, Formatting disks, Installing software Linux : Different flavours – Desktop, Task bar, menu, Drives and folders – Creating, copying, deleting, renaming folders, files – editors-Managing windows, formatting disks, Installing software using setup wizard and command.

MODULE – IV OFFICE SOFTWARE

Concept of office – office automation – office automation requirements

MS-Office: MS-word Text Formatting, Paragraph, Change case, Font, Tab, Bullets & Numbering, Page Layout, Advanced Formatting Features – Borders and shading Autoshape, caption, columns, Text Box, Foot note Tables and Drawing features, formula, sort, Forms, Graphics – word Art and Clip Art – Tools – Mail Merge, spell Check & Grammar check

MS-Office : MS Excel Worksheet, Cell, Cell Range option, Fill series, Protecting worksheets – Functions, Sum, average, if, Financial & Statistical functions, Mathematical Functions, Sort, Filter, Print Area set up, Print Page preview, margin setting.

MS-Office : MS Power Point Slide creation, Background, Transition, Slide show, Fonts, Alignments, Action Buttons, Custom animations

Open Office : Word processor Entering and Editing Text in a Writer document, Formatting a writer document, Checking spelling & auto correct, Finding synonyms with Thesaurus, Create table, Table formatting, Summing table rows and columns, Find and Replace, Header, Footer, Adding page numbers, Adding graphics, Formatting a picture, creating a form letters, Creating a data source, Mail merge

Open Office: Spreadsheet Entering data in a spreadsheet, spreadsheet math, charting data, page setup, print setup, creating an address book, lookup functions, charts

Open Office: Presentation Create presentation – inserting, copying and deleting slides, using workspace view, adding text, formatting text, bulled texts and numbered lists, Editing tools, find & replace – Insert clip arts, pictures, objects, adding charts, spreadsheets, Slide transitions, Animating slides, creating image animatons, Previewing slides and running slide show

MODULE – V NETWORKS & THREATS

Direction of Transmissions Flow-Simplex, Half Duplex, Full Duplex, Types of Network-LAN, WAN, MAN etc. Topologies of LAN – Ring, Bus, Star, Mesh and Tree topologies. Internet – Requirements for an Internet Ready PC, Internet Service Provider, Dial Up, Broadband Modems, World Wide Web (www) History, Working, Web Browsers – Its functions & types, URL, HTTP, Website, Web pages, Concept & History of Search Engines,

Social Networking – History, Concept & Characteristics

Email-History, Concept & Characteristics

Computer Virus: History, Concept & Characteristics, Virus Working Principals, Types of Viruses, Virus Detection and Prevention Viruses on Network

MODULE – VI PC MAINTENANCE

PC Hardware Overview-Peripheral Device-External Connectors-VGA, Keyboard, Mouse, Serial Port, Parallel port, USB, Power Supply, Audio In, Audio Out, Game Port, Formatting a drive, Installing an Operating System-Windows/Linux, Installing Application Software, Printer operation – Dot Matrix, Inkjet, Laser, Multi Function

Printers, Scanners etc. Writing CD/DVD, Data CD Multisession, Copy CD to CD, Finalising a CD
Maintenance Of A Computer System – System Unit, Monitor, Keyboard, Mouse, Printer, Scanner, Disks etc. UPS systems-Online & Offline UPS.

MODULE – VII MALAYALAM COMPUTING

Malayalam through Computers – History-Unicode-Enabling Malayalam in Windows & Linux, Downloading and Installing Malayalam Fonts Malayalam using transliteration Structure of Malayalam Keyboard, Malayalam Characters, Typing on Malayalam Keyboard - Malayalam Word Processing, shortcuts, Various E-Governance programmes and Social networks in Malayalam, Free Software Community in Malayalam.

MODULE – VIII INFORMATION RIGHTS – ETHICAL AND SOCIAL ISSUES

History of Information Rights – Global, India and Kerala
Moral Dimensions of the Information Age, Key Technology Trends that Raise Ethical Issues, Ethics in an Information Society-Basic Concepts:Responsibility, Accountability and Liability, Ethical Analysis-Candidate Ethical Principles, professional Codes of Conduct, some Real-World Ethical Dilemmas, Moral Dimensions of Information Systems.
Information Rights:Privacy and Freedom in the Internet Age, Property Rights: Intellectual Property, Accountability, Liability and Control, Digital Signatures – History, Concept & Characteristics, System Quality: Data Quality and System Errors
Quality of Life : Equity, Access and Boundaries, Hacking-concept, History and Types

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FURTHER DETAILS REGARDING MAIN TOPICS OF PROGRAMME No. 09/2017(Item No.19&20)

HIGH SHOOL ASSISTANT

(URDU)

EDUCATION DEPARTMENT

(CATEGORY No. 90/16, 167/16)

PART A

Module I : Renaissance and freedom movement
Module II: General Knowledge and current affairs
Module III: Methodology of teaching the subject

♦ History/conceptual development. Need and Significance, Meaning Nature and Scope of the Subject.
♦ Correlation with other subjects and life situations.
♦ Aims, Objectives, and Values of Teaching - Taxonomy of Educational Objectives - Old and revised
♦ Pedagogic analysis- Need, Significance and Principles.
♦ Planning of instruction at Secondary level- Need and importance. Psychological bases of Teaching the subject - Implications of Piaget, Bruner, Gagne, Vygotsky, Ausubel and Gardener - Individual difference, Motivation, Maxims of teaching.
♦ Methods and Strategies of teaching the subject- Models of Teaching, Techniques of individualising instruction.
♦ Curriculum - Definition, Principles, Modern trends and organizational approaches, Curriculum reforms - NCF/KCF.
♦ Instructional resources- Laboratory, Library, Club, Museum- Visual and Audio-Visual aids - Community based resources - e-resources - Text book, Work book and Hand book.
♦ Assessment; Evaluation- Concepts, Purpose, Types, Principles, Modern techniques - CCE and Grading- Tools and techniques - Qualities of a good test - Types of test items- Evaluation of projects, Seminars and Assignments - Achievement test, Diagnostic test – Construction, Characteristics, interpretation and remediation.
♦ Teacher - Qualities and Competencies - different roles - Personal Qualities - Essential teaching skills - Microteaching - Action research.

PART B(Medium of question Urdu)

MODULE – I
Urdu Zaban O Adb Ki Ibthida
Hind – Aryaee Zabanon ka Mukthasar Tharuf
Prakrithen – Numainda Shaklen
Deccani Adab – Thashkeel aur Irthiqa
Chand Aham Shoara Aur Nasm nigar – Quli Qutub Shah , Mulla Wajhi,
Wali Aurangabadi, Nusrathi
Urdu Zaban ki Tharveej men Soofiya ki Khidmath – Khaja Banda Nawaz Gesodaraz,
Meeranji Shamsul Ishaq, Shah Burhanuddeen janam
MODULE – II
Asnaf – e- Shairi (1)
Ghazal ki Thareef – Khusoosiyath – Makbooliyath
Chand Aham Qadeem Aur Jadeed Ghazalgo Shoara
Wali, Meer, Dard,
Ghalib, Momin,
Hasrath,Firaq, Jigar, Fani
Qaseeda – Thaaruf – Khusoosiyath
Chand Qaseedago Shoara – Sauda, Zauq
Marsiya – Thaaruf – Khusoosiyath
Chand Aham Marziya Nigar – Meer Anees, Mirza Dabeer, Hali
Masnavi – Tharuf – Khusoosiyath
Chand Aham Masnaviyam – Phoolban, Sahrul Bayan -
Qutub Musthari, Gulzar-e-Naseem, Zehr –e- Ishq
MODULE III
Asnaf-e-Shairi (2) – Nazm
Chand Aham Nazam Go Shoara
Nazeer Akbar Abadi, Hali , Chakbasth, Iqbal, Josh, Sardar Jaffry
Chand Aham Nazmen -
Adminama, Watan ki Azmath (Khak –e- Hind) , Jugnu, Tharan-e-Hindi (Qomi Tharana),
Naya Shivala, Hathonka Tharana

MODULE IV

Asnaf-e-Nasr – Afsanavi Adab
Dasthan – Chand Aham Dasthanem,
Bagh-o-Bahar, Fasana –e- Azad,
Fasana-e- Ajaib, Sabras
Novel aur Afsana – Chand Aham Afsana Nigar aur Novel Nigar –
Nazeer Ahmed
Premchand, Kishanchander, Rajendar Singh Bedi, Manto
Drama – Chand Aham Drama Nigar – Amanath Lakhnavi, Aga Hasher, Imtiaz Ali Taj,

Prof.Mujeeb, Athar Parvez

MODULE V

Ghair Afsanavi Adab
Khuthooth Nigari – Chand Aham Makthooth Nigar – Mirza Ghalib, Abul Kalam Azad
Thanqueed Nigari – Chand Aham Thanqueed Nigar – Hali , Ihithisham Hussain, Shibli, Kaleemudheen Ahammed,
Khaka Aur Inshaiya – Chand Aham Adeebon ka Thaaruf - Mohammed Hussain Azad,
Maulavi Abdul Haq – Rasheed Ahmed Siddiqui, Farhathullah Beg, Hasan Nizami

MODULE VI

Adabee aur Samajee Thahreeken
Thahreekon ka Urdu Zaban-O-Adab par Asar
Aligarh Thahreek
Tharaqui Pasand Thahreek
Thahreek-e-Azadi-e-Hind
Chand Numainda Adeeb – Sir Syed – Shibli – Hali – Premchand – Josh – Manto – Hasrath Mohani – Faiz

MODULE VII

Qavaid Aur Amali Qavaid
Ism, Feil, Huroof- inki quismen
Zameer,Sifath, inki Qismein
Thazkeer-O-Thanees
Mutharadif Alfaz
Rozmarra, Muhavira, Zarbul Masal
Thashbeehath-o-Ishthiyarath
MODULE VIII
Sahafath – Tharseel-O-Iblagh
Aham Urdu Akhbarath-O-Rasail
Chand Aham Sahafiyon ka Tharuf
Mohammed Ali Jouhar – Zafar Ali Khan, Sulaiman Nadvi, Abdul Majid Daryabadi
Tharseel-o-Iblagh ke Jadeed Zaraiye ka Thaaruf aur unki Ahmiyath

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FURTHER DETAILS REGARDING MAIN TOPICS OF PROGRAMME No. 09/2017(Item No.21)

PART TIME HIGH SHOOL ASSISTANT (HINDI)

EDUCATION DEPARTMENT

(CATEGORY No. 419/15)

PART A

Module I : Renaissance and freedom movement
Module II: General Knowledge and current affairs
Module III: Methodology of teaching the subject

♦ History/conceptual development. Need and Significance, Meaning Nature and Scope of the Subject.
♦ Correlation with other subjects and life situations.
♦ Aims, Objectives, and Values of Teaching - Taxonomy of Educational Objectives - Old and revised
♦ Pedagogic analysis- Need, Significance and Principles.
♦ Planning of instruction at Secondary level- Need and importance.
Psychological bases of Teaching the subject - Implications of Piaget, Bruner, Gagne, Vygotsky, Ausubel and Gardener - Individual difference, Motivation, Maxims of teaching.
♦ Methods and Strategies of teaching the subject- Models of Teaching, Techniques of individualising instruction.
♦ Curriculum - Definition, Principles, Modern trends and organizational approaches, Curriculum reforms - NCF/KCF.
♦ Instructional resources- Laboratory, Library, Club, Museum- Visual and Audio-Visual aids - Community based resources - e-resources - Text book, Work book and Hand book.
♦ Assessment; Evaluation- Concepts, Purpose, Types, Principles, Modern techniques - CCE and Grading- Tools and techniques - Qualities of a good test - Types of test items- Evaluation of projects,

Seminars and Assignments - Achievement test, Diagnostic test – Construction, Characteristics, interpretation and remediation.
♦ Teacher - Qualities and Competencies - different roles - Personal Qualities - Essential teaching skills - Microteaching - Action research.

PART B((Medium of question Hindi)

MODULE – I HISTORY OF HINDI LITERATURE

Ancient and Medieval period - Raso and Loukik Sahitya
Bhakthi Movement – Kabirdas, Surdas, Tulsidas and Jayasi
Reethi period – Kesavdas, Bihari, Ghananand and Bhooshan

MODULE – II DEVELOPMENT OF HINDI LITERATURE IN RENAISSANCE PERIOD

Bharatendu and Dwivedi period – Bharatendu Harichandra, Mahavir Prasad
Dwivedi, Mydhili Saran Gupth, Jayashankar Prasad and Premchand

MODULE – III MODERN AND CONTEMPORARY LITERARY TRENDS UPTO 2000

(i). Chaayavad, Pragathivad, Prayogvadi Nayi Kavitha, Samakaleen Kavitha,
Swathanthryothar Hindi Upanyas, Kahani, Natak and Alochana.
(ii). Hindi literature in Kerala (Pre and Post independent period)
MODULE – IV HISTORY OF HINDI LANGUAGE
Origin and development of Hindi language – Classification of languages –
Bhasha Parivar, Bharatheey Arya bhashayem, Hindi ki Boliyam, Devanagiri Lipi

MODULE – V GRAMMAR AND LINGUISTICS

Sagya , Sarvanaam, Visheshan, Kriya, Karak,Vaachya and Kaal
Sanrachana – Dhwani, Roop, Vaakya, Shabd and Ardh

MODULE – VI LITERARY THOUGHTS – EASTERN AND WESTERN

Kaavya bhed, Kavya sampraday – Ras, Alankar, Reethi, Dhwani, Vakrokthi and Auchitya
Shabd shakthi – Alankar : Anupras, Upama, Uthpreksha, Roopak, Slesh and Yamak.

Chand : Doha,Choupayi, Sortta, Indravajra and Malini

MODULE – VII FUNCTIONAL HINDI AND JOURNALISM

Hindi as Rashtra Bhasha, Raj Bhasha, Sampark Bhasha and Sanchar Bhasha.
Paaribhaashik Shabdavali
Media lekhan – Print and electronic media

MODULE – VIII METHODOLOGY IN TEACHING HINDI

Multilingualism in India – Three language formula
Four fold language skills.
Principles, maxims, methods and strategies of teaching Hindi.
Bloom's Objective based teaching and its revised form (Anderson & Krathwohl,2000)
Learning theories of Noam Chomsky, Piaget, Bruner and Vygotsky
Evaluation – Different types and qualities of tests
Scope of Information Technology in transacting Hindi

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